



## REGIONAL FIRE AUTHORITY PLANNING COMMITTEE February 24, 2016

**Present:** Ed Prince (Chair), Renton City Council  
Armondo Pavone, Renton City Council  
Ray Barilleaux, KCFD #25  
Kerry Abercrombie, KCFD #25  
Mark Peterson, Fire Chief  
Chad Michael, Deputy Fire Chief  
Erik Wallgren, Deputy Fire Chief  
Rick Marshall, Battalion Chief  
Will Aho, Lieutenant

Steve Winter, Local 864  
Jay Covington, Chief Admin Officer  
Iwen Wang, FIT Administrator  
Tracy Schuld, Accounting Supervisor  
Linda Sartnurak, KCFD #40  
Joseph Clow, KCFD #20  
Brian Snure, Attorney  
Pat Miller, Local 2170  
Rhonda Heyden, Admin Secretary

1. **Call to Order:** Councilmember Prince called the committee meeting to order at 3:02 p.m.
2. **Approval of Previous Minutes:** Motion made by Commissioner Barilleaux to approve the minutes of the Planning Committee Meeting on February 10, 2016. Seconded by Councilmember Pavone. Motion carried.

### 3. **Pro/Con Committee Selection:**

Chief Peterson stated that an ad was placed in the Renton Reporter inviting people to submit their interest to serve on the Pro or Con Committees, but no responses were received. The previous list of RFA Planning Committee Pro/Con Nominees was handed out. This list represented those people who had previously approached the City Clerk's office with an interest in serving on the Pro and Con Committees. A motion was made by Councilmember Pavone to appoint Ryan Simonds, Thomas Tasa, and Chuck Seil to the Pro Committee. Seconded by Commissioner Barilleaux. Motion carried.

A discussion occurred regarding the Con nominees. It was stated that all of the Con Committee nominees do not live within the boundaries of the RFA and one nominee of the Pro Committee also does not live within the RFA boundary. However, the law does not require the nominees to live within the boundary. An outreach effort was made by placing an ad within the Renton Reporter, but no responses were received. A motion was made by Councilmember Pavone to appoint Leroy Stevenson, Eric Bernard, and Karen Bernard to the Con Committee. Seconded by Commissioner Barilleaux. Motion carried.

### 4. **RFA Attorney Brian Snure:**

Attorney Brian Snure handed out copies of a letter that identified the terms of engagement under which he is offering to provide services to the RFA Planning Committee.

Additionally, he briefly explained that the Interlocal Agreement would outline the relationship between the future RFA and the City of Renton, as well as the roles of each.

He further stated that he would be looking out for the RFA Planning Committee and its interests. Prior to the RFA being formed, he will take direction from the RFA Planning Committee. Brian Snure recommended the Interlocal Agreement be completed by July 1, 2016 and, ideally, by the time of the election, since there is a tremendous amount of work involved.

Jay Covington added that staff is working on a matrix that outlines all of the tasks that need to be completed between now and July 1, 2016. Lieutenant Aho stated that the task list is broken up by divisions throughout the City: Administration, Response, CRR, Finance, and HR. He indicated that he would supply a copy of the list to the RFA Planning Committee.

**5. Fire Benefit Charge:**

Administrator Wang explained that when the plan was adopted in November, a version of the "Initial Fire Benefit Charge Formula and Preliminary Factors" was attached. When reviewing and calculating the numbers and formulas, Administrator Wang noticed that when the size of a residence (Residential Effective Response Factor) is above 3,600 square feet, the response factor becomes higher than apartments. Thus, she lowered the residential response factors so that they would be below the apartment complex response factors. These new figures are noted with red font on the revised "Initial Fire Benefit Charge Formula and Preliminary Factors" page and are the numbers that are currently being used. Administrator Wang asked the RFA Planning Committee to approve the revised Preliminary schedule. A motion was made by Councilmember Pavone to approve the revised Fire Benefit Charge schedule. Seconded by Commissioner Abercrombie. Motion carried.

**6. RFA Overview:**

Battalion Chief Marshall indicated that 14 community outreach events have occurred, with 10 more events scheduled, including a few public meetings. Additionally, timelines are being refined and the RFA Division is also working on costs to expect, budget, and the fire benefit charge.

Meeting adjourned at 3:30 p.m. The next RFA Planning meeting will be March 9, 2016 at 3:00 p.m. in the 7<sup>th</sup> Floor Council Chambers.

Recorded by:  
Rhonda Heyden, Administrative Secretary I