



RFA Planning Committee

Facilitator: Battalion Chief Rick Marshall	Meeting Number: 17
Meeting date: 5/3/2016, Fire Station #13	Meeting start time: 3:00 p.m.
Minutes taken by: Rhonda Heyden	Meeting end time: 5:00 p.m.

I. Agenda Items:

1.	Call to Order
2.	Approval of Minutes from the 4/13/2016 Meeting
3.	RFA Communications Plan
4.	Healthcare Plan
5.	HR & Finance Managers
6.	Bylaws
7.	Interlocal Agreement Review Process

II. Discussion/Decision Items:

Topics	
1.1	
1.2	
1.3	
1.4	
1.5	

III. Action Assignments:

	Description	Person Responsible	Due Date
1.			
2.			
3.			
4.			
5.			
6.			

IV. Next meeting:

Meeting date:	5/19/2016, Fire Station #13
Meeting start time:	2:00 p.m.
Meeting end time:	4:00 p.m.