



**Renton Regional Fire Authority**  
1055 South Grady Way  
Renton, WA 98055  
Office: (425) 430-7000  
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## MINUTES

### RFA Governance Board Regular Meeting

10:00 A.M. – Monday, August 8, 2016

Fire Station #13 – 18002 108<sup>th</sup> Ave. S.E., Renton

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#### CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Prince called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

#### ROLL CALL

##### Governance Board Members Present:

Ed Prince, Chair (City of Renton)  
Kerry Abercrombie (Fire District 25)  
Ray Barilleaux (Fire District 25)  
Myron Meikle (Fire District 25)  
Armondo Pavone (City of Renton)  
Don Persson (City of Renton)  
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

##### Administrative Staff Present:

Attorney Brian Snure, Fire Chief Mark Peterson, Assistant Chief Rick Marshall, Deputy Fire Chief Chad Michael, Deputy Fire Chief Erik Wallgren, RRFA Finance Manager David Hammond, RRFA Human Resources Manager Samantha Babich, Battalion Chief Craig Soucy, Captain Eric Hammes, Lieutenant Chuck DeSmith, Firefighters Andrew Facchini, Steve Trujillo, Nick Bushnell, Brian Kane, Alan Jones, Fire Marshal Anjela St. John, Fire Inspector Eric Donnerstag, District Liaison Julie Bray, City of Renton Senior Finance Analyst Tracy Schuld, RFA Board Secretary Rhonda Heyden.

#### AGENDA MODIFICATIONS

There were no agenda modifications.

#### ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

##### Residential Fire Sprinkler Presentation:

A handout was given discussing the benefits of residential fire sprinklers for the homeowner, community, and fire department. A discussion took place regarding offering a discount of the fire benefit charge to homeowners who have sprinkler systems. Further discussion on this topic will take place during the fall season when additional fire benefit charge information is brought to the Board. The State Fire Marshal's office then demonstrated, using their fire sprinkler trailer, how quickly fire sprinklers extinguish a fire.

#### PUBLIC COMMENT

There were no public comments.

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### CONSENT AGENDA

#### Approval of Minutes:

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Barilleaux to approve the minutes of the July 25, 2016 RFA Governance Board Regular Meeting. **MOTION CARRIED (6-0)**

#### Approval of Vouchers:

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Meikle to approve the claims vouchers 348904 - 348922 totaling \$409,709.34, payroll check numbers 964487-964488 totaling \$5,324.26, and EFT check numbers 281032 – 281180 totaling \$461,856.70. **MOTION CARRIED (6-0)**

### BOARD COMMITTEE REPORTS

There were no Board Committee reports.

### BOARD MEMBER REPORTS

There were no Board Member reports.

### CHIEF'S REPORT

#### New Hires:

Seven firefighter positions are currently open and will be filled with four entry level and three lateral entry firefighters. However, one entry level firefighter that was extended a job offer with Renton RFA has accepted a job offer with another jurisdiction. Staff is looking into how to fill this vacancy. The new hires will be assigned to the South King County Fire Training Consortium for training.

#### Distracted Driving Consequence Demonstration:

There is a desire to expand the program and offer the demonstrations to at least two high schools per year (currently, the demonstration is offered to one high school per year). The cost is approximately \$5,000 per school.

#### Fire Station 15/Water Tower Project:

Fire Station 15 will be completed by early 2019.

### DEPARTMENT REPORTS

#### Response Operations Statistics:

Reports for June and July summarized responses by apparatus and incident count by station.

### CORRESPONDENCE

There was no correspondence.

### UNFINISHED BUSINESS

#### Adopt the Fire Chief Job Description and Fire Chief Transition Plan:

The Board suggested a workshop be held to determine what the selection process would be and how to conduct the search, as well as discuss the pay scale, benefits, and residency requirements.

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A **MOTION** was made by Board Member Persson and **SECONDED** by Board Member Pavone to move the discussion regarding the Fire Chief Job Description and Fire Chief Transition Plan to a workshop. **MOTION CARRIED (6-0).**

### **NEW BUSINESS**

There were no New Business items.

### **GOOD OF THE ORDER**

There were no Good of the Order items.

### **EXECUTIVE SESSIONS**

There was no Executive Session.

### **SIGNING OF VOUCHERS**

The members of the Finance Committee signed the claims vouchers 348904 - 348922 totaling \$409,709.34, payroll check numbers 964487-964488 totaling \$5,324.26, and EFT check numbers 281032 – 281180 totaling \$461,856.70.

### **FUTURE MEETINGS**

The next meeting is scheduled for Monday, August 22, 2016, 10:00 a.m. at Fire Station #13 (18002 108<sup>th</sup> Ave. S.E., Renton). Board Member Persson indicated that he would be teleconferencing for this meeting.

### **ADJOURNMENT**

The meeting was adjourned at 10:55 a.m.



Ray Barilleaux, Board Vice Chair

Recorded by: Rhonda Heyden, Board Secretary