



Renton Regional Fire Authority

1055 South Grady Way

Renton, WA 98055

Office: (425) 430-7000

Fax: (425) 430-7044

MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, August 22, 2016

Fire Station #13 – 18002 108th Ave. S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Vice Chair Barilleaux called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Ray Barilleaux, Vice Chair (Fire District 25)

Kerry Abercrombie (Fire District 25)

Myron Meikle (Fire District 25)

Armondo Pavone (City of Renton)

Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Governance Board Members Present via Teleconference:

Don Persson (City of Renton)

Governance Board Members Absent:

Ed Prince, Chair (City of Renton)

Administrative Staff Present:

Attorney Brian Snure, Fire Chief Mark Peterson, Deputy Fire Chief Chad Michael, Deputy Fire Chief Erik Wallgren, RRFA Finance Manager David Hammond, RRFA Human Resources Manager Samantha Babich, Battalion Chief Doug McDonald, Lieutenant Will Aho, Lieutenant Chuck DeSmith, Lieutenant Neil Samuelson, Firefighters Andrew Facchini, Robert Hyslop, Richard Laycock, Fire Marshal Anjela St. John, Fire Inspector Nick Alonzo, Administrative Assistant Jennifer Zinck, Office Assistant Linda Mann, RFA Board Secretary Rhonda Heyden.

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, or presentations.

PUBLIC COMMENT

There were no public comments.

GOVERNANCE BOARD REGULAR MEETING MINUTES

August 22, 2016

Page 2 of 3

CONSENT AGENDA

Approval of Minutes:

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Meikle to approve the minutes of the August 8, 2016 RFA Governance Board Regular Meeting. **MOTION CARRIED (5-0)**

Approval of Vouchers:

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Meikle to approve the claims vouchers and payroll vouchers as presented on the August 22, 2016 voucher approval. **MOTION CARRIED (5-0)**

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

BOARD MEMBER REPORTS

There were no Board Member reports.

CHIEF'S REPORT

The Chief's report included discussions on WSDOT tolling rules, Response Operations Deputy Chief hiring plan, Fire Training Academy open house, diversity recruitments, AFSCME Local #2170 contract alignment with the RFA, and a pilot study by King County EMS for firefighter EMT's to administer naloxone (Narcan) in suspected opioid overdoses.

DEPARTMENT REPORTS

Monthly Finance Report:

Renton Regional Finance Manager David Hammond spoke regarding 2016 Budget to Actual figures. He recommends applying to the King County borrowing program, where the transaction fees and interest rates are lower. During the next RFA meeting, a cash flow analysis and a request for a Resolution to authorize the loan will be brought to the Board.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

RFA Reserve Policy:

An RFA Reserve Policy was presented to the Board to establish reserve funds that ensure adequate working capital, cover the costs of capital improvements, equipment financing, employee benefits, insurance obligations, and unforeseen events.

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Abercrombie to adopt the RFA Reserve Policy. **MOTION CARRIED (5-0).**

GOVERNANCE BOARD REGULAR MEETING MINUTES

August 22, 2016

Page 3 of 3

Property Title Insurance:

Title Insurance was recommended to protect the interest of the RFA against claims for properties transferred from the City of Renton – specifically, Fire Stations 13, 14, 15, and 16.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Pavone to purchase title insurance to protect the interest of the RFA against claims for properties transferred from the City of Renton – specifically, Fire Stations 13, 14, 15, and 16. **MOTION CARRIED (5-0).**

GOOD OF THE ORDER

There were no Good of the Order items.

EXECUTIVE SESSIONS

There was no Executive Session.

SIGNING OF VOUCHERS

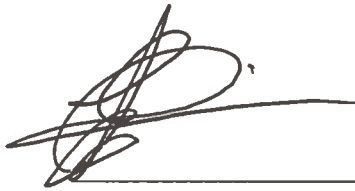
The members of the Finance Committee signed the A/P Vouchers totaling \$679,681.40, Payroll Checks totaling \$12,064.34, and Direct Deposits totaling \$473,913.90.

FUTURE MEETINGS

The next meeting is scheduled for Monday, September 12, 2016, 10:00 a.m. at Fire Station #13 (18002 108th Ave. S.E., Renton). Board Secretary Heyden indicated that she would not be present at this meeting.

ADJOURNMENT

The meeting was adjourned at 10:48 a.m.



Ed Prince, Board Chair

Recorded by: Rhonda Heyden, Board Secretary