



RFA Planning Committee

Facilitator: Chief Mark Peterson	Meeting Number: 12
Meeting date: 11/12/2015	Meeting start time: 14:00
Minutes taken by: Rhonda Heyden	Meeting end time: 16:00

I. Agenda Items:

1.	Call to Order
2.	Approval of Minutes
3.	RFA Plan
4.	Staffing
5.	Data
6.	Frequently Asked Questions Draft

II. Discussion/Decision Items:

Topics	
1.1	
1.2	
1.3	
1.4	
1.5	

III. Action Assignments:

	Description	Person Responsible	Due Date
1.			
2.			
3.			
4.			
5.			
6.			

IV. Next meeting:

Meeting date:	12/9/2015
Meeting start time:	14:00
Meeting end time:	16:00