



**Renton Regional Fire Authority**  
1055 South Grady Way  
Renton, WA 98055  
Office: (425) 430-7000  
Fax: (425) 430-7044

## **MINUTES**

### **RFA Governance Board Regular Meeting & Benefit Charge Appeal Review Board**

**10:00 A.M. – Monday, March 13, 2017**

**Fire Station #13 – 18002 108<sup>th</sup> Ave. S.E., Renton**

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#### **CALL TO ORDER AND FLAG SALUTE**

Governance Board Chair Prince called the Regular Meeting to order at 10:02 a.m. and led the Pledge of Allegiance.

#### **ROLL CALL**

##### **Governance Board Members Present:**

Ed Prince, Chair (City of Renton)  
Ray Barilleaux, Vice Chair (Fire District 25)  
Kerry Abercrombie (Fire District 25)  
Armondo Pavone (City of Renton)  
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

##### **Governance Board Members Absent:**

Myron Meikle (Fire District 25)  
Don Persson (City of Renton)

**MOVED BY PAVONE, SECONDED BY BARILLEAUX, BOARD EXCUSED ABSENT BOARD MEMBERS MEIKLE AND PERSSON.**

##### **Administrative Staff Present:**

Attorney Brian Snure, Acting Chief Chad Michael, Deputy Chief Roy Gunsolus, Director of Administration Samantha Babich, Fire Marshal Anjela St. John, Captains Will Aho and Jeff Vollandt, Lieutenant Gary Harsh, Senior Finance Analyst Jennifer Zhou, and RFA Board Secretary Rhonda Heyden.

#### **AGENDA MODIFICATIONS**

There were not any agenda modifications.

#### **ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

There were not any announcements, proclamations, or presentations.

#### **FIRE BENEFIT CHARGE REVIEW BOARD**

The Renton Regional Fire Authority Governing Board reconvened as the Benefit Charge Appeals Review Board pursuant to RCW 52.26.250. The Review Board also convened on February 27, 2017 and March 8, 2017. During the meeting on March 8, the Board directed the preparation of formal orders of the appeals brought before the Board. Attorney Snure indicated that the Gilroy Family appeal had been included in this motion, but there would not be a formal order for the Gilroy Family appeal since it was previously included in an administrative decision.

**GOVERNANCE BOARD REGULAR MEETING MINUTES**

**March 13, 2017**

**Page 2 of 4**

Barbara Downs Appeal, Parcel #1463400058

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Abercrombie to approve Order on Appeal of Barbara Downs, Parcel No. 1463400058. **MOTION CARRIED (4-0)**

Micky Porter Appeal, Parcel #4204400279

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Abercrombie to approve Order on Appeal of Micky Porter, Parcel No. 4204400279. **MOTION CARRIED (4-0)**

Wilson Royer Appeal, Parcel #6196600240

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Abercrombie to approve Order on Appeal of Wilson Royer, Parcel No. 6196600240. **MOTION CARRIED (4-0)**

Pilar & Ashley Dennis Appeal, Parcel #4305600220

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Abercrombie to approve Order on Appeal of Pilar & Ashley Dennis, Parcel No. 4305600220. **MOTION CARRIED (4-0)**

William M. Bechtold Appeal, Parcel #0323059202

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Abercrombie to approve Order on Appeal of William M. Bechtold, Parcel No. 0323059202. **MOTION CARRIED (4-0)**

William M. Bechtold Appeal, Parcel #0323059022

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Abercrombie to approve Order on Appeal of William M. Bechtold, Parcel No. 0323059022. **MOTION CARRIED (4-0)**

William M. Bechtold Appeal, Parcel #0323059060

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Abercrombie to approve Order on Appeal of William M. Bechtold, Parcel No. 0323059060. **MOTION CARRIED (4-0)**

Sunnydale LLC, dba Sunnydale Mobile Home Park Appeal, Parcel #1623059022

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Abercrombie to approve Order on Appeal of Sunnydale LLC, dba Sunnydale Mobile Home Park Appeal, Parcel No. 1623059022. **MOTION CARRIED (4-0)**

Upon conclusion of Orders on Appeal, a **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Barilleaux to close the Fire Benefit Charge Review Board. **MOTION CARRIED (4-0)**

## GOVERNANCE BOARD REGULAR MEETING MINUTES

March 13, 2017

Page 3 of 4

### PUBLIC COMMENT

There were not any public comments.

### CONSENT AGENDA

#### Approval of Minutes

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Barilleaux to approve the Minutes from the February 27, 2017 Regular Meeting and March 8, 2017 Special Meeting. **MOTION CARRIED (4-0)**

#### Approval of Vouchers:

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Pavone to approve the vouchers which included the following:

- AP Check Register 2/16/17 - 2/28/17, Payroll 2/1/17 – 2/15/17. **MOTION CARRIED (4-0)**

### SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for March 13, 2017.

### BOARD COMMITTEE REPORTS

There were no Board Committee reports.

### BOARD MEMBER REPORTS

There were no Board Member reports.

### CHIEF'S REPORT

Acting Chief Michael's report included the following:

- **New Firefighters:** The four newest firefighters in the academy are on track to graduate on May 15, 2017.
- **Community Engagement:** Fire Marshal St. John and Local 864 members attended Communities in Schools of Renton on March 7, 2017 which was a fundraising event put on to help vulnerable children of Renton succeed in school and in life.
- **Recent Press Release:** Reminder to change smoke detector batteries when clocks are reset for Daylight Savings time.
- **Staff Development:** Several members of the Executive Team, along with members of Local 864, attended the 48<sup>th</sup> Annual Leadership Seminar.
- **Office Space:** The Fire Marshal's Office, Logistics Division, and Planning Division met on Thursday, March 2, 2017 to discuss office space. The focus of the meeting was to ensure the RRFA is maximizing the use of space it has available.
- **Health and Wellness:** Captain Rawson collaborated with the South King County Training Consortium team to develop a link on the South King County Training Consortium website that provides a wide range of health and wellness resources to firefighters throughout south King County.
- **Station 15 Update:** Captain Aho reported that architect Schreiber Sterling Whitehead was selected. They are based in Seattle and have a 29-year history with civic projects, including two City of Seattle fire stations. The agreement will be presented to Renton City Council on March 13, 2017 for approval. With anticipation of approval, the project

**GOVERNANCE BOARD REGULAR MEETING MINUTES**

March 13, 2017

Page 4 of 4

manager has scheduled the first three predesign meetings with the RFA, City of Renton Facilities, and the architect beginning March 24, 2017.

**DEPARTMENT REPORTS**

There were not any department reports.

**CORRESPONDENCE**

Washington Fire Commissioners Association 2016 Annual Report was shared as information only, with no action to be taken.

**UNFINISHED BUSINESS**

There was not any unfinished business.

**NEW BUSINESS**

There was not any new business.

**GOOD OF THE ORDER**

There were not any good of the order items.

**EXECUTIVE SESSION**

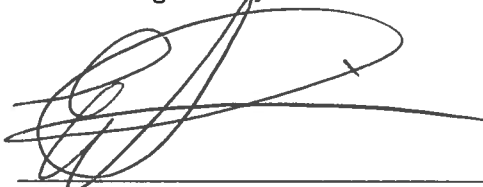
The meeting recessed at 9:20 a.m. into executive session for 15 minutes pursuant to RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee, in a forum that maintains the attorney client privilege, the legal risks of proposed actions that will likely result in adverse legal or financial consequences if the discussion is held in public. No official action took place.

**FUTURE MEETINGS**

The next meeting is scheduled for Monday, March 27, 2017, 10:00 a.m. at Fire Station #13 (18002 108<sup>th</sup> Ave. S.E., Renton).

**ADJOURNMENT**

The meeting was adjourned at 9:35 a.m.



Ed Prince, Board Chair

Recorded by: Rhonda Heyden, RFA Board Secretary