



Renton Regional Fire Authority
1055 South Grady Way
Renton, WA 98055
Office: (425) 430-7000
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, October 9, 2017

Fire Station #13 – 18002 108th Ave. S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Prince called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Ed Prince, Chair (City of Renton)
Ray Barilleaux, Vice Chair (Fire District 25)
Kerry Abercrombie (Fire District 25)
Myron Meikle (Fire District 25)
Armondo Pavone (City of Renton)
Don Persson (City of Renton)
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Administrative Staff Present:

Attorney Brian Snure, Chief Rick Marshall, Deputy Chief Charles DeSmith, Director of Administration Samantha Babich, Fire Marshal Anjela St. John, Battalion Chief Craig Soucy, Captains Erik Hammes, Will Aho and Steve Winter, Lieutenants Gary Harsh and Rick Laycock, and Administrative Secretary Linda Mann.

Public:

Charlotte Ryan

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, or presentations.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

Approval of Minutes

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Pavone to approve the Minutes from the September 25, 2017 Regular Meeting. **MOTION CARRIED (6-0)**

Approval of Vouchers:

GOVERNANCE BOARD REGULAR MEETING MINUTES

October 9, 2017

Page 2 of 3

A **MOTION** was made by Board Vice-Chair Barilleaux and **SECONDED** by Board Member Meikle to approve the vouchers which included the following:

- AP Check Register 9/16/17 – 9/30/17, Payroll 9/1/17 – 9/15/17

MOTION CARRIED (6-0)

SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for October 9, 2017.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

BOARD MEMBER REPORTS

There were no Board Member reports.

CHIEF'S REPORT

Chief Marshall's report included the following:

- **Firefighter Interviews:** We have pulled names from Public Safety and are in the process of conducting over 170 interviews. We intend to make six job offers for the February academy.
- **Communications Manager Interviews:** We have made a conditional offer to one applicant and are currently conducting background and reference checks. Ideally, we hope to have this person hired by October 16.
- **Finance Analyst Interviews:** The market continues to be very tight for finance analysts and the position remains open and unfilled. We have interviewed three people, one of which we will be requesting a second interview with.
- **Sobering Center Pilot Ends:** The Sobering Center Pilot came to an end on September 30. There is a meeting scheduled for November to review the data from the pilot and we will use that data to determine next steps.
- **Renton Reporter Article:** Chief Marshall had a chance to sit down with Leah Abraham from the Renton Reporter and while he was very disappointed with the headline, he believes the body of the article is an accurate reflection of the interview, and he is pleased that it stresses the value we place on cost containment, strategic analysis, and service delivery.
- **Fire at Springtree Condos:** On Monday, October 2, RRFA was dispatched to the report of a kitchen fire at Springtree Condominiums. These condominiums have no fire alarm or fire sprinkler systems. The estimated structural damage is \$10,000 and smoke damage to the contents is \$20,000.
- **Tyler InCode Implementation:** RRFA staff and Consultant Paul Dunn continue to work with Tyler Technologies, US Bank and King County on the implementation of our software and banking systems. Tyler was on site during the week of October 2. The project continues to be on budget and on schedule.

DEPARTMENT REPORTS

There were no Board Member reports.

CORRESPONDENCE

GOVERNANCE BOARD REGULAR MEETING MINUTES

October 9, 2017

Page 3 of 3

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Presentation of 2018 Preliminary Budget:

Chief Marshall presented the preliminary budget for 2018. A few of the highlights are:

- First solely developed and managed RFA budget.
- Operating budget of \$37,703,270.
- ILA Agreements with City of Renton total \$2,589,955.
- \$2.5M was transferred to Operating Reserves.
- Mobile Integrated Health Unit will be added in mid-2018 to bring greater efficiency and effectiveness to low acuity and emergency calls.
- Change the Captain of Emergency Medical Services to Battalion Chief of Medical Services to provide a higher level of management and regional representation of our highest demand service.

GOOD OF THE ORDER

There were no good of the order items.

EXECUTIVE SESSION

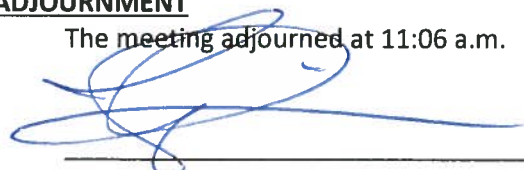
There was no executive session.

FUTURE MEETINGS

The next meeting is scheduled for Monday, October 23, 2017, 10:00 a.m. at City Hall, 7th Floor Council Chambers (1055 South Grady Way, Renton).

ADJOURNMENT

The meeting adjourned at 11:06 a.m.



Ed Prince, Board Chair

Recorded by: Linda Mann, Administrative Secretary I